

Lanesboro Public Utilities

Special Meeting

Council Chambers

February 17, 2012 at 10am

Member(s) Present: Evenson, O'Connor & Schuck

Absent:

Visitors: Jim Peterson, Jerod Wagner and Bobbie Vickerman

SPECIAL MEETING:

The special meeting was called to order by Chairman Evenson. The agenda was approved with a motion by O'Connor, second by Schuck, motion carried.

POLICIES AND PROCEDURES FOR METERS FOR WATER AND ELECTRIC, ACCESSIBILITY AND NON-EXISTING METERS:

PU staff informed the Commission that there are approximately thirteen properties that have meters that are inaccessible and three or four properties that do not have a water meter at all. Legal issues were discussed, along with electric and fire codes. It was also noted that there are properties that have two electric services and are paying to electric charges, noting that it would be beneficial for the customer to go to one service, but they would have to contact an electrician to make that change.

It was questioned about what happens when there is a power failure, and the answer given was that there is battery back-ups in the meters.

VIS Plumbing and Heating gave a quote for installation at \$35.00/meter. Willford asked for a list of how to proceed when certain situations exist. It was noted that the Commission and staff would spell out how to handle issues that could occur in a policy. It was noted to get an initial letter out to the customers that the replacement was coming and that the staff was to work on policies to be reviewed at the next meeting or if installation had to occur prior to have O'Connor and Attorney Manion review.

O'Connor made a motion to move forward with the ordering of the water and electric meters and for staff to initiate policies for review as discussed, noting that the meter bid must be chosen in regards to price and in regards to patent requirement to work with Tri-County's software, second Evenson, motion carried.

ADJOURN:

The meeting stood adjourned at 10:58am with a motion by Evenson, second by Schuck motion carried.

Respectively submitted,

Bobbie Vickerman
City Administrator/Clerk